From: Nassif, Julianne (DPH)

Sent: Tuesday, June 09, 2009 2:01 PM

To: Salemi, Charles (DPH); Hanchett, James (DPH); O'Brien, Elisabeth (DPH)

Subject: OT Plan

Importance: High

Hi,

Please talk about an OT plan in the morning, so that I can provide a request to Grace by noon.

We should think about how many hours are realistic between now and June 30th and what we can accomplish, i.e., number of samples we could test, what types of samples, administrative tasks etc.

Thanks, Julie

Julianne Nassif

Director, Division of Analytical Chemistry William A Hinton State Laboratory Institute Massachusetts Department of Public Health 305 South Street Boston, MA 01230 voice 617-983-6651 fax 617-983-6662 julianne.nassif@state.ma.us